

STATE BOARD FOR COMMUNITY COLLEGE AND OCCUPATIONAL EDUCATION

December 11, 2024

TOPIC: Ad Hoc Committee on Board Committees and Officer Appointments

PRESENTED BY:

Brad Rupert, Committee Chair

RELATIONSHIP TO THE STRATEGIC PLAN:

Create education without barriers through transformational partnerships; Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

This report summarizes the work of the Ad hoc Committee reviewing the process for appointing Board members to committees and councils, and electing officers.

Introduction

At the May 2, 2024 Board meeting, the Board discussed the current process for election of officers and appointment of Board members to committees, councils, and boards, and a desire to make these processes more transparent and inclusive. As a result of these discussions, the Board decided to form an ad hoc committee charged with reviewing current practices for nominating and selecting leadership as well as how other assignments to committees, board, and other opportunities are made; and to make any suggestions to improve current practices and bring those suggestions forward to the full Board for consideration. The charge includes:

- Conducting an inventory of available opportunities for Board Member representation and understanding their eligibility.
- Proposing a process for inviting Board members' interest in opportunities and determining appointments.
- Introducing and approving any Bylaw changes, if necessary, for the next cycle of appointments in FY2026.

Committee Members are: Brad Rupert (Chair), Tatiana Hernandez, Karen McNeil-Miller, Cathy Shull, and Joe Garcia.

The Committee held three meetings: July 31, 2024; October 24, 2024; and November 13, 2024.

Committee Discussions Summarized

The Committee reviewed the current Bylaws, specifically Article I-Organization and IV-Committees; current practices for nominating officers and appointing members to the various committees, councils, and boards ("service opportunities"). Additionally, the Committee reviewed the current service opportunities, their terms, and qualifications. Members determined the nomination and appointment processes could be improved.

Further, the Committee discussed the values they were looking for: transparency, inclusivity, and efficiency. We sought to encourage member participation in the service opportunities while also preserving some flexibility and informality. Finally, we wanted to avoid processes that might encourage factionalism.

Committee Conclusions

The Committee identified four recommendations. The first is for CCCS staff to maintain a list of the various service opportunities and their respective qualifications, terms, time commitments, and current Board representation. This inventory of service opportunities would become part of the orientation for new Board members. This inventory would also be used to guide the annual assignment of members to service opportunities.

The second recommendation is for the Board Chair to invite members to express their interest in service opportunities as they become available. This should help members participate in the various opportunities and find the best use of their respective skills and experience.

The third recommendation is to make clear the appointment and approval process for committees, councils, and boards. This process has been largely undefined and informal. The Chair would recommend appointment of individuals to these roles and the Board would take a vote to approve such recommendations.

The final recommendation is to clarify the nomination and election process for Board Chair and Vice Chair. Current Bylaws would be amended to provide for the Chair to appoint a nominating committee comprised of three Board members: **either** Chair or Vice Chair, and two members who will not be candidates for an Officer position during this election of officers. The nominating committee would nominate candidates for Chair and Vice Chair. The Board would vote on the proposed candidates individually. If a nominee is not elected, the nominating committee will reconvene to select a new nominee, who will then be presented for a Board vote at the next meeting.

The Bylaws amendments are being proposed separately, through the normal amendment process.

RECOMMENDATION:

The ad hoc Committee recommends the full Board approve the implementations discussed in the conclusions above.

ATTACHMENT(S):

SBCCOE Representation Opportunities FINAL 12.11.24